



**Due: June 1**  
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**National Speakers Association**

# Annual Affiliation Agreement

Name of chapter: \_\_\_\_\_

Geographical area chapter primarily serves: \_\_\_\_\_

Fiscal-year dates: (example January 1–December 31) \_\_\_\_\_

Name of Bank where chapter account is located and account number:

\_\_\_\_\_

Names of the two NSA Member signers on chapter bank account:

\_\_\_\_\_

Names of board and officer members (minimum of seven combined total):

President: \_\_\_\_\_

President-Elect: \_\_\_\_\_

Secretary: \_\_\_\_\_

Treasurer: \_\_\_\_\_

Immediate Past President: \_\_\_\_\_

Board Member: \_\_\_\_\_

Board Member: \_\_\_\_\_

List Additional Board Members if applicable: \_\_\_\_\_



# **National Speakers Association®**

## **Annual Affiliation Agreement**

Please attach a copy of each of the following to this agreement:

- Bylaws (chapter bylaws must be in agreement with current NSA bylaws)
- Financial policies
- Basic programming calendar for next 12 months
- Antitrust compliance statement

(Sample versions of the above documents are found on the ChapterOne Web site.) Please attach a copy of your chapter’s membership roster including:

- Name • Phone • Email

Note: If your chapter is incorporated, you should have on hand a copy of your chapter's original Articles of Incorporation. Some state departments request annual updated information on chapter officers. (Keep a copy of this Affiliation Agreement. You may also wish to make copies for chapter board members.)

### **Affiliation Agreement Signature Statement:**

National Speakers Association (NSA) Chapter Affiliation Agreement by and between NSA and \_\_\_\_\_(Chapter Name), an organization desiring to remain affiliated with NSA as a chapter with its principal place of business located at:

\_\_\_\_\_.

### **IT IS AGREED:**

1. **CHARTER**--Applicant is granted a renewed charter as an affiliated chapter of NSA and is entitled to all rights, privileges and obligations of a chapter under the Articles of Incorporation and the Bylaws of NSA as they are presently in force and as they may be subsequently amended, modified or replaced. Chapter shall comply with all policies, procedures and regulations as may be adopted from time to time by the Board of Directors of NSA, including those regarding income tax law requirements, if any, antitrust compliance, membership procedures, and use of trademarks and other intellectual property that is owned by or claimed by NSA. Chapter shall be responsible for making all filings as may be required by local, state or federal agencies having jurisdiction over chapter. Chapter will complete this Affiliation Agreement annually and provide the information requested.
2. **RECOGNITION OF RIGHTS**—Chapter recognizes that NSA may from time to time adopt certain policies, regulations and procedures, as well as obtain certain property rights relating primarily to copyright, trademarks and other property rights of NSA, and that neither a chapter nor anyone else affiliating with NSA, may challenge such legal rights of NSA.
3. **AUTHORITY OF CHAPTER**—Chapter shall take all steps as may be necessary to avoid any direct or indirect concept or appearance that it has apparent or real authority, expressed or implied, to bind or otherwise obligate NSA in any way for any act or omission of Chapter, its officers, directors, employees, agents and members.



# National Speakers Association®

## Annual Affiliation Agreement

- 4. TERM OF AGREEMENT—This Agreement shall have a term of 12 months (September 15, of this year through September 15, of next year) or as determined by the Board of Directors of NSA. This Agreement and the affiliation of chapter with NSA may be terminated at any time by NSA or chapter in accordance with such procedures as NSA may adopt from time to time. In the event of termination, all of the provisions of the Agreement shall survive such termination insofar as such are necessary for the proper carrying out of its terms and conditions.
- 5. NSA CODE OF ETHICS—Chapter shall adhere to the NSA Code of Professional Ethics. NSA members adopted this Code, as a condition of membership, to give notice that they recognize the vital need to preserve and encourage fair and equitable practices among all who are engaged in the profession of speaking.
- 6. CHAPTER FUNCTIONS—This chapter functions under the sole purpose of providing a forum for a geographically-based community of NSA members to meet locally to support advanced professional development, camaraderie and networking. The activities of this chapter are directed toward the purpose stated above and functions in support of the mission of the National Speakers Association.

IN WITNESS AND WHEREOF the parties have caused this Agreement to be executed upon this day: \_\_\_\_\_ with the signatures of the following officers:  
(Include name, title and signature)

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Please submit this signed agreement, all requested documents and a \$150 nonrefundable affiliation fee drawn on the chapter’s bank account to:

National Speakers Association  
Annual Affiliation Agreement  
1500 S. Priest Dr.  
Tempe, AZ 85281

If you have any questions or need assistance, please contact [heilee@nsaspeaker.org](mailto:heilee@nsaspeaker.org) or 480.968.2552